

REQUIREMENTS FOR A STUDY PERMIT

TO BE COMPLETED AND SUBMITTED BY THE STUDENT

1. Application Form (3-1/0001)
2. Radiological Report (3-1/0004)
3. Medical Certificate
4. Two (2) Passport size photos of applicant and accompanying spouse
5. Highest Educational Qualifications and/or Certificates
6. Police Clearance Certificate from Country of Origin For applicants 18 and older)
7. If married to a Namibian Citizen, Marriage Contract
8. If position was advertised, a copy of Advertisement
9. A letter from Namibian Company/Institution
10. A letter from Company/Institution from which you are presently enrolled with
11. Copy of valid Passport
12. Deed of Surety
13. Payment of US\$ 150.00 in the form of cash, money order or certified check (personal checks are not accepted) for the processing of the entry permit.
**Additional charges may be applied by the different line Ministries or Institutions.*

PROOF OF ADMISSION FROM STUDY INSTITUTION

1. Written undertaking by parent/guardian and/or sponsor, who is sponsoring your study in Namibia.
2. Reason for studying in Namibia
3. Letter from your Ministry of Education/Department confirming no objection against your studying in Namibia instead of studying in your own country.

NOTE:

- ❖ An official translator *must* translate all documents or certificates into English.
- ❖ All forms must be duly filled (clearly and legibly).
- ❖ Submission of incomplete requirements will result to delay in application.
- ❖ **All permits are subject to the approval of the Ministry of Home Affairs before entering Namibia; therefore applicants who acquired permits from the other Namibian Ministries or Institutions are still required to get an approval from the Ministry of Home Affairs or the Embassy of Namibia in Washington, DC for it to be acknowledged.**